

FROG
North  Hollow
Neighborhood Revitalization Zone
Office of the Acting Secretary
16 Columbia Street
Hartford, Connecticut 06106

The North Frog Hollow Neighborhood Revitalization Zone Committee held its annual meeting for 2008 on Thursday, October 9, 2008 at the Ætna Center for Families, 385 Washington Street. The chair, David Corrigan, was present. As the office of the secretary is currently vacant, Mr. Corrigan acted as secretary for this meeting.

Members present were Joe Barber; Chris Brown; Luis Cabán, David Carrier; Jackie Maldonado; Robert Painter; Doug Campbell; Center for Community for Billings Forge, as represented by Cary Wheaton; Hartford Preservation Alliance, as represented by Tomas Nenortas; and Immaculate Conception Shelter and Housing Corporation, as represented by Patti White.

Members with excused absences were Annette Deonarine; Norma Irving; Barry Lubin; Steve Mirsky; Southside Institutions Neighborhood Alliance; Spanish American Merchants Association; and the City of Hartford.

Members absent were Broad-Park Development Corporation and Mi Casa Family and Educational Center.

Guests attending were Miguel Maldonado, Frog Hollow Community Service Officer, Hartford Police Department; Jason Rojas, Trinity College; and Terry Stack, a resident of the NRZ.

The chair called the meeting to order at 5:10 PM. He noted that a quorum was present.

The chair proceeded with the business of the annual meeting as required by the Municipal Code of Hartford Chapter 28 §28-196.

The members present re-affirmed their membership on the Committee for the next year. Mr. Corrigan reported that Mr. Lubin had re-affirmed his membership in writing prior to this meeting. He further reported that the membership of the City of Hartford was re-affirmed automatically. Mr. Cabán re-affirmed the membership of Southside Institutions Neighborhood Alliance in his capacity as executive director of that organization.

The following members were automatically suspended pursuant to the rules of the Committee for failing to re-affirm their membership: Annette Deonarine; Norma Irving; Steve Mirsky; Broad-Park Development Corporation; Mi Casa Family and Educational Center; and the Spanish American Merchants Association. The quorum of the Committee was adjusted accordingly, and it now stands at eight.

The Committee held an election for its officers. Mr. Corrigan opened the floor for nominations for the office of the chair. Mr. Barber nominated Mr. Corrigan. Mr. Brown seconded. Mr. Cabán moved that the nominations be closed and that Mr. Corrigan be elected. The Committee did not object. Mr. Corrigan closed the nominations for the office of the chair. The Committee elected Mr. Corrigan to serve as chair. Mr. Corrigan opened the floor for nominations for the office of the vice chair. Mr. Cabán nominated Mr. D. Campbell. Mr. Barber seconded. Mr. Painter moved that the nominations be closed and that Mr. D. Campbell be elected. The Committee did not object. Mr. Corrigan closed the nominations for the office of vice chair. The Committee elected Mr. D. Campbell to serve as vice chair. Mr. Corrigan opened the floor for nominations for

the office of secretary. No nominations were offered. Mr. Corrigan closed the nominations. Mr. Corrigan opened the floor for nominations for the office of the treasurer. Mr. Barber nominated Patrick Campbell. Mr. D. Campbell seconded. Mr. Corrigan asked if there were any other nominations. There were none. Mr. Corrigan closed the nominations. The Committee elected Mr. P Campbell to serve as treasurer. Mr. Corrigan opened the floor for nominations for the office of keeper of the seals. Mr. Cabán nominated Mr. Barber. Mr. Painter seconded. Mr. Corrigan asked if there were any other nominations. There were none. Mr. Corrigan closed the nominations. The Committee elected Mr. Barber to serve as keeper of the seals. All terms of office run from November 2008 through October 2010.

The Committee considered the office of the secretary. Mr. Corrigan raised the issue of hiring a work-study student to serve as assistant secretary. He noted that this position was designed to ease the workload of the secretary. He further noted that he would discuss with the organizational members of the Committee the possibility of serving as a third-party administrator for the work-study student on behalf of the Committee. He further noted that these discussions would include consideration of how the Committee could raise the funds to cover these costs. He further noted that the position was also designed to assist the chairs of the subcommittees. He further noted that Mr. Carrier had prepared a draft budget for an office for the Committee, and he added that he would include this draft budget in his discussions on this matter with the organizational members of the Committee. Mr. Cabán stated that there was space within the offices of Southside Institutions Neighborhood Alliance that could serve as space for a work-study student.

The Committee re-affirmed the following individuals as subcommittee chairs: Mr. Corrigan as chair of the Oversight subcommittee; Mr. D. Campbell as chair of the Communication subcommittee; Mr. Nenortas as chair of the Property Development subcommittee; Mr. Carrier as chair of the Public Safety subcommittee; Mr. Painter as chair of the Livability subcommittee; Mr. Corrigan as chair of the ad hoc subcommittee on the Capitol Avenue Corridor Improvement District; and Ms. White as chair of the ad hoc subcommittee on the future use of 560 Park Street. Marisol Monserrate was re-affirmed as chair of the Community and Economic Development subcommittee pending re-affirmation of the membership of the Spanish American Merchants Association.

The Committee re-affirmed the following individuals as liaisons: Mr. Barber as liaison to Hartford 2000; and Mr. Barber as liaison to the Hub of Hartford Steering Committee. Mr. Mirsky was re-affirmed as liaison for the Committee's Office of Homeownership Initiative pending re-affirmation of his membership on the Committee.

The Committee considered the issue of the representative of the Frog Hollow South NRZ committee to Hartford 2000. Mr. Corrigan noted that pursuant to the Articles of Agreement the Committee could request that its liaison serve as representative for the Frog Hollow South NRZ committee as well. Mr. Barber asked if this action could be taken in advance of the merger. Mr. Corrigan replied that it could. Mr. Cabán asked about appointing an alternate. Mr. Corrigan replied that Mr. Nenortas served as the Committee's alternate representative to Hartford 2000. Mr. D. Campbell asked if the official representative for the Frog Hollow South NRZ committee, who is Janette

Williams, had been attending meetings of Hartford 2000. Mr. Barber replied that her attendance was irregular. Mr. Cabán noted that he had intended to recommend that the Frog Hollow South NRZ committee appoint an alternate representative for its official representative. Mr. Corrigan asked if the Frog Hollow South NRZ committee wished to consider this recommendation at this point in time. Mr. Cabán recommended that the matter be addressed directly with Ms. Williams first. Mr. Cabán and Mr. D. Campbell agreed that they would pursue this matter with Ms. Williams.

The Committee considered its liaison to the Municipal Advisory Committee on the Hartford to New Britain Busway. Mr. Barber asked if the Municipal Advisory Committee was still active. Mr. Painter replied that it was not. Mr. Corrigan asked if there was any objection to the Committee closing this liaison. The Committee did not object.

The Committee considered its schedule of regular meetings for 2009. Mr. Cabán asked about the conflict of the schedule with that of the regular meetings of the Maple Avenue Revitalization Group (MARG). Mr. Corrigan replied that the Committee and the MARG both met on the second Thursday of the month. He added that the Committee's began at 5:00 PM and the meetings of the MARG began at 6:00 PM. Ms. Maldonado noted that she as well as other members of the Frog Hollow South NRZ committee attended the meetings of the MARG. She added that information pertaining to MARG was very valuable to residents of those parts of the Frog Hollow South NRZ that bordered MARG. She further added that she and other members of the Frog Hollow South NRZ committee would like to be able to attend meetings of both the Committee and MARG. Mr. Cabán asked if Thursdays worked for the members. Mr. Corrigan noted that the third Thursday of the month was the regular meeting of Hartford 2000. Mr. Painter asked about the fourth Thursday. Mr. Corrigan replied that the fourth Thursday in November was Thanksgiving. Mr. Cabán suggested that the Committee could not meet in November. Mr. Corrigan proposed that the Committee move its regular meeting from the second Thursday of the month to the fourth Thursday of the month and that the Committee not hold a regular meeting in November. The Committee did not object. Mr. D. Campbell noted that the fourth Thursday in December this year is Christmas. He suggested that the Committee could not meet in December as well as in November. Mr. Barber suggested that the new schedule not be started until January 2009. Ms. Wheaton agreed with the suggestion. Mr. Cabán suggested that the Committee could switch to quarterly meetings. Mr. Barber noted that Hartford 2000 does not meet during Augusts and Decembers. He further noted that Hartford 2000 tends to get behind in its work because of the months that it takes off. He further noted that the Committee He recommended that the Committee continue to meet monthly. He further recommended that the Committee consider the regular meetings for November and December would have to be scheduled differently than the other regular meetings during the year. Mr. Painter suggested that the Committee meet on the second Thursday in November and December. Mr. Corrigan proposed altering his initial proposal to add that the Committee will hold a regular meeting in November and that the regular meetings for November and for December will be held on the second Thursday. The Committee did not object.

The Committee re-affirmed that its regular meetings will start at 5:00 PM.

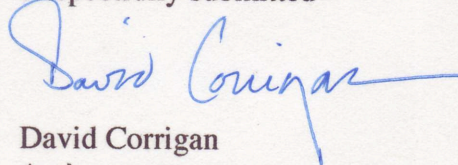
The Committee considered the location of its regular meetings. Mr. D. Campbell proposed holding the regular meetings at the Aetna Center for Families. Ms. Maldonado noted that HART would be moving its offices to this location. She asked if that would prevent the use of this meeting space. Mr. Cabán replied that it wouldn't. He added that this meeting space was managed by SINA. He proposed that the Committee could meet in this space through the end of 2009. The Committee did not object. Mr. D. Campbell asked about holding subcommittee meetings in this space. Mr. Cabán replied that a receptionist at this location would have responsibility for scheduling meetings in this space. Mr. Brown asked about creating a sandwich board to place outside the location to advertise the meeting. The Committee did not object.

Mr. Corrigan raised the item regarding the frequencies and locations of subcommittee meetings for 2009. He asked that the subcommittees inform him by January 2009 if they wanted to change their meeting times and their meeting locations in order that the schedules of their meetings could be published.

The Committee considered the designation of any strategic areas for revitalization action. Mr. D. Campbell proposed Broad Street between Park Street (n) and Allen Place (s) as an area for targeted revitalization. He noted that this area had a number of blighted properties. He added that there were also a number of health, safety, and welfare issues in the area. Mr. Corrigan asked about the likelihood of forming an association of stakeholders for the area. Mr. Barber, Mr. Cabán, and Mr. D. Campbell suggested several possibilities. Mr. Cabán recommended that the border be extended southward to Vernon Street in order to expand the possible stakeholders who or that could become involved. The Committee agreed to the change. Mr. Corrigan asked for a member of the Committee who would be willing to attend meetings of the association of stakeholders. Mr. Cabán responded that he and Mr. Bailey could attend. The Committee approved the formation of the area for targeted revitalization.

There being no further business before the Committee, the meeting was adjourned at 5:55 PM.

Respectfully submitted



David Corrigan
Acting as secretary